



IMPORTANT INFORMATION FOR VENDORS SELLING CONSUMABLE FOOD

As a vendor that sells a consumable food product there are some special guidelines you need to follow.

1. Submit to LP Productions, Inc. **TWO** separate insurance certificates, one that names **LP Productions, Inc** and another that names the **Western Washington Fair** as an additional insured to a \$1 million commercial general liability policy. **Please instruct your agent to follow the exact instructions and use the specific language found on the back of this form.** This certificate must be received by LP Productions by 9/1/09 or you risk losing your booth space.
2. Follow all the requirements of the Tacoma-Pierce County Health Department relating to the sale of food or food that is offered to the public for tasting or sampling.

Their requirements are clearly explained in the enclosed booklet "**Temporary Food Booth Guidelines**" and the additional inserts. You are responsible to comply with all the guidelines, and we are required to submit a list prior to the show of all vendors who are selling consumable food and/or sampling to the Tacoma-Pierce County Health Department. Please note that ALL temporary food samplers/vendors need to apply for permits. Failure to comply could result in fines being assessed and/or closure of your booth by Tacoma-Pierce County Health Department. Please review the information carefully!

If you have questions please contact the Tacoma-Pierce County Health Department at 253-798-6456.

**INSURANCE CERTIFICATE INSTRUCTIONS
FOR THE TWO REQUIRED INSURANCE CERTIFICATES**

**1. CERTIFICATE THAT NAMES LP PRODUCTIONS, INC AS AN
ADDITIONAL INSURED:**

CERTIFICATE HOLDER: LP PRODUCTIONS, INC
PO BOX 1628
SUMNER, WA 98390

SPECIAL PROVISIONS SECTION:

“LP Productions, Inc, dba A Victorian Country Christmas, is added to the policy as an Additional Insured.”

Policy effective dates must include the time period from 12/1/09 to 12/6/09.

**2. CERTIFICATE THAT NAMES THE WESTERN WASHINGTON FAIR
ASSOCIATION AS AN ADDITIONAL INSURED:**

CERTIFICATE HOLDER: WESTERN WASHINGTON FAIR
110 9th Avenue SW
PUYALLUP, WA 98371-6811

SPECIAL PROVISIONS SECTION:

“The Western Washington Fair, it’s officers, directors, agents and employees shall be Additional Insureds.”

THIS EXACT LANGUAGE MUST BE INCLUDED FOR THIS
CERTIFICATE TO BE ACCEPTABLE.

Policy effective dates must include the time period from 12/1/09 to 12/6/09. All vendors selling or distributing a consumable food must have at least \$1,000,000 Combined Single Limit.

Both certificates are due no later than 9/1/09. If your policy renews after the 9/1/09 deadline, please contact LP Productions to notify us of your policy renewal date.